

MEMORANDUM

September 21, 2004

TO: Adrian H. Wood
SSN 343-72-4099

FROM: Tamara Loyd Workman
Academic Advisor
Information Management Systems

RE: Academic Agreement for Undecided Status in
College of Applied Sciences & Arts (UNAP)

Your request for a position in the IST Bachelors of Science degree program is denied based on your current academic standing. The IST program is a selective admission program requiring a minimum grade point average of 2.7. However, it is important to the Information Management Systems Department that you be given every opportunity to be successful in your chosen field of study. Therefore, the following agreement if you choose to accept it, will allow you to continue to work toward the IST degree while also improving your GPA.

We will accept you as an Undecided student within the College for a defined period of time. While you are AP/Undecided you are in a non-degreed status, which means a degree cannot be conferred without a unit major change to a degreed program. Your acceptance as an IST major will be determined by your academic performance which will be evaluated at the completion of the Fall 2004 semester.

During this provisional period you will be advised within the IMS Department and have registration access to the classes in this department. If, at the conclusion of the Fall 2004 semester you have made satisfactory progress you will be allowed to continue either as an IST major or as an AP/Undecided, depending upon the extent of improvement. Your position as an AP/Undecided student in the college is limited to two semesters; Fall 2004 and Spring 2005. All grades received in the Fall 2004 semester and subsequent semesters must be C or better. Failure to make satisfactory academic progress, measured by any grade(s) of D or F, will result in your enrollment being removed from the college and/or the IST program.

With my signature I agree to the terms of this agreement.

Adrian H. Wood Date